



***State of Washington  
Department of Transportation  
Notice to Consultants  
SR 520, West Lake Sammamish Parkway to SR 202***

Washington State Department of Transportation (WSDOT) solicits interest from consultants interested in submitting a Statement of Qualifications SR 520, West Lake Sammamish Parkway to SR 202 in the Northwest Region. WSDOT will award one (1) agreement for approximately \$5,000,000 to \$6,000,000. This project is funded under the new legislative tax package passed early in 2003.

**Project Descriptions**

Consultant services are needed to complete the environmental document, design file, plans, specifications and cost estimate for this project. This project will construct one HOV lane and one auxiliary lane on SR 520 in each direction between West Lake Sammamish Parkway and SR 202 and complete the interchanges at SR 202 and West Lake Sammamish Parkway. This project will improve safety and relieve congestion on SR 520, SR 202 and Avondale Road. There are currently 4 lanes on SR 520 between West Lake Sammamish Parkway and SR 202. There will be 6 lanes when this project is completed.

This work will consist of three phases:

- Phase 1 of the consultant's scope of work would include developing through completion an approved NEPA / SEPA Environmental Impact Statement (EIS), and cost estimate. This may include updating the existing approved SEPA EIS document or developing a new NEPA EIS document. State forces may complete certain elements of the document.
- Phase 2 of the consultant's scope of work is optional at the state's request. This work includes developing an approved design file for the preferred alternative identified in the Final EIS document. This optional work will be determined at a later date.
- Phase 3 of the consultant's scope of work is also optional at the state's request. This work includes developing the plans, specifications and cost estimate (PS&E). This optional work will be determined at a later date.

If the consultant does any portion of the PS&E documentation, then the consultant will also be requested to provide On-Call Services During Ad and Construction.

Consultant services are requested to start as soon as possible after selection of the consultant has been made.

This project plus the projects listed below will be on display and project personnel will be available to discuss each of these projects at a Consultant Project Fair, to be held on Wednesday, July 16, 2003:

- I-5, SR 161 Interchange and SR 18 Interchange
- SR 18, Issaquah –Hobart Road to Tigergate/SR 18, Tigergate to I-90 – Widening
- SR 522, Snohomish River Bridge to US 2



- SR 539, TenMile Road to International Boundary (East-West Corridor)
- SR 539, TenMile Road to International Boundary (TenMile to SR 546 – Widening)

The fair will start at 1:00 PM. The location of the fair is at the Shoreline Center in the Shoreline Room, 18560 First Avenue NE, Shoreline, WA. Reservations for each firm must be made with Meg Blau who can be contacted at 206-440-4685 or [blaum@wsdot.wa.gov](mailto:blaum@wsdot.wa.gov).

**Consultants are requested to not contact any project office regarding any of these projects either before or after the fair. Any such contacts will affect the scores on the proposals.**

### **Evaluation Criteria**

Pursuant to state and federal regulations, a qualifications-based selection process will be used to select a consultant for each of these projects. The following information and criteria will be used to evaluate and rank responses:

1. Qualifications/Expertise of Firms on Team;
2. Qualifications of Proposed Project Manager;
3. Key Team Members Qualifications (Prime Consultant and Sub-Consultants);
4. Firm's Project Management System (Prime Consultant Only);
5. Project Delivery Approach; and
6. References/past performances (Prime Consultant Only.)

The link to the definitions and point value for each of the proposed criteria may be found on the first page of this advertisement web site.

NOTE: It is imperative that the consultant reviews the definitions of the scoring criteria. We have included requirements and/or limitations for the information that is being requested. All scoring criteria will be rated on a scale of 0 (Low) to 20 (High.)

### **Submittals**

Consultants are invited to submit their Statement of Qualifications at their own cost. WSDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The submittal is limited to a total maximum number of twenty-five (25) sheets submitted only on single sided (single sided meaning one side only of a single sheet of paper) typed 8.5" x 11" paper (if charts and/or graphs are utilized text must be a readable size font), and with type size no smaller than 12 point.

Your Statement of Qualifications must be broken into two (2) separate packets. Your Statement of Qualifications "Packet A" must consist of:

- Your responses to scoring Criteria 1 through 5.

Your Statement of Qualifications "Packet B" must consist of:

- Your letter of transmittal;

- Your response to scoring criteria 6; and
- Your Submittal Information form(s.)

The page limitation does not apply to the front and back covers of “Packet A” and all of “Packet B.”

The Statement of Qualifications shall meet the following requirements or will be deemed non-responsive and will not be eligible for consideration of this work:

- Title of the Request for Qualifications, and your firm clearly identified on the cover of the submittal Packets “A” and “B”, and the letter of transmittal;
- Statement of Qualifications broken into “Packet A” and “Packet B” as indicated above;
- Responsive to all evaluation criteria;
- Meeting page limitations and font size requirements; and
- Meeting submittal deadline submission date.

Materials submitted in response to this competitive procurement shall become the property of WSDOT and will not be returned. All submittals received will remain confidential until WSDOT and the successful Consultants sign the agreements resulting from this advertisement. All submittals are deemed public records as defined in the RCW 42.17.250 to 42.250.340.

Faxed or e-mailed submittals will not be accepted. Four (4) copies of your “Packet A” and one (1) copy of “Packet B”, whether mailed or hand-delivered, must arrive at the following address no later than 5:00 pm on Monday, August 11, 2003:

Mr. Michael B. Rice  
Director, Consultant Services  
Washington State Department of Transportation  
Capital View II Building, 2<sup>nd</sup> Floor  
724 Quince Street SE  
Olympia, WA 98504-7323

Any questions regarding the submittal process should be directed to the Consultant Services Office, at 360-705-7104.

The department has an overall Disadvantaged Business Enterprise (DBE) Goal. The DBE goal for participation will be obtained through a combination race-neutral/race-conscience means as outlined in WSDOT’s “Disadvantaged Business Enterprise Program Plan.” The department encourages disadvantaged, minority, and women-owned consultant firms to respond.

Persons with disabilities may request this information be prepared and supplied in alternate formats by calling collect 206-389-2839. Persons with hearing impairments may call 1-800-833-6388 (Washington State Telecommunications Relay Service) and ask for 206-515-3683.

Dates of publication in the Seattle Daily Journal of Commerce: Monday, July 7, 2003 and Monday, July 14, 2003.